

OPERATOR CHECKLIST / FUEL RETAIL

Fuel retail operations: a practical review framework

Organize a fuel-site operating review around inventory records, exception handling, equipment responsibilities and investment decisions.

Site / organization: _____ Date: _____

Reviewer: _____ Review period: _____

Review prompts

- ☐ Define the operating question and reporting period

- ☐ Align tank, delivery and sales records

- ☐ Record missing measurements and adjustments

- ☐ Assign exception owners and escalation routes

- ☐ Check jurisdiction-specific obligations

- ☐ Separate observed costs from projected savings

- ☐ Document acceptance evidence and unresolved issues

Evidence, unresolved actions and owners

Operator planning framework. The linked EPA material describes US underground storage tanks; it does not establish obligations in other jurisdictions.

[Read the complete guide online](#)

Reference: [US EPA: release detection for underground storage tanks](#)